

HOWARD COUNTY COMMISSIONERS COURT

AGENDA

June 8, 2020

The following item(s) of business will be discussed and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **June 8, 2020. The regular meeting will begin at 3:30 P.M. in the Commissioners Courtroom.** Please see below for meeting location details.

Location: Howard County Courthouse
300 S. Main St
Big Spring, TX 79720

Announcement: Due to the pandemic we invite the public to participate in the meeting through the following video conference link: <https://www.facebook.com/Howard-County-Info-Tech-110733893888746/>

Call to Order

REGULAR SESSION – 3:30 PM:

Location: Commissioners Courtroom (3rd Floor of County Courthouse)

- **Citizen input for those registered to make comments**
- **Judge Kathryn G. Wiseman, Judge Presiding**
- **Sharon Adams, County Treasurer**
 - Discussion / Possible Action: Personnel Consideration – EXECUTIVE/CLOSED SESSION – A closed meeting will be held pursuant to Section 551.074 of the Texas Government Code
 - Discussion / Possible Action: Monthly Payroll Report
 - Discussion / Possible Action: Monthly Treasurer's Report
 - Discussion / Possible Action: Annual Investment Policy Approval
- **Jackie Olson, County Auditor**
 - Discussion / Possible Action: Approve Invoices
 - Discussion / Possible Action: Approve Purchase Requests
 - Discussion / Possible Action: Approve Budget Amendments
- **Brian Klinksiek, Road Engineer**
 - Discussion / Possible Action: Roadway Maintenance Updates
- **Commissioner Jimmie Long, Pct. 3**
 - Discussion / Possible Action: Possible County Sales Tax in Unincorporated Areas, County Assistance District
- **Commissioner John Cline, Pct. 4**
 - Discussion / Possible Action: Power at Right of Way At Old Howard County Airport Property
- **Brent Zitterkopf, County Clerk**
 - Discussion / Possible Action: Presentation of County Clerk's Monthly Report
- Discussion of Law Enforcement Radio System and take any necessary action
- Opportunity for mention of any items to be on the future agendas

Attest:



Kathryn G. Wiseman
Kathryn G. Wiseman
Howard County Judge
Phone. 432-264-2203
Fax. 432-264-2238

DEPUTY COUNTY CLERK HOWARD COUNTY
2020 JUN -4 PM 2:10

~~FILED~~ *posted*

Pursuant to the authority granted under Government Code, Chap. 551, the Commissioners Court may convene a closed session to discuss any of the above agenda items. Immediately before any closed session, the specific section or sections of Government Code, Chap. 551 that provides statutory authority will be announced

BE IT REMEMBERED that on the 8th day of June, A.D. 2020 the Commissioner Court of Howard County met in Regular session at 3:30 PM with **KATHYRN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **CRAIG BAILEY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **JOHN H. CLINE**, Commissioner Precinct No. 4. **OSCAR GARCIA**, Commissioner Precinct No. 1, was absent.

The meeting was called to order @ 3:31 PM.

Stan Parker, Sheriff, requested to hire someone part-time to start training for Mike Barton's job, who will be retiring later in the year. He was given permission to do that as the job has been budgeted. No action was necessary.

Judge Wiseman stated that Commissioners need to start interviewing for someone to replace Connie Shaw, JP2, who is retiring June 30, 2020. They agreed to meet next Tuesday, June 17, 2020 @ 10:00 AM to begin the process.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve the Monthly Payroll Report for May 2020 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to approve the Monthly Treasurer's Report for May 2020 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to approve the Annual Investment Policy renewal with no changes as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Long to approve the Invoices with the addition of Appriss Insights for TX Vine Service fee @ \$4660.86 and JL's Heating & Air Conditioning for District Court mini-split change out Round 3 @ \$17025. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline the Purchase Requests as presented by Jackie Olson, County Auditor. The requests are as follows: Tax Office for installation of sneeze guard for COVID-19 @ 5160; IT for 4 hard drives to be used for County Clerk Eagle Server from Dell @ \$2508.20; Sheriff for Munitions from GT Distributors @ 2603.24. Also added were 2 generators for the Radio Towers to be purchased when the proper equipment is found. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to approve the Budget Amendments as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Sheriff Parker reported that there is training his staff needs to attend at the end of June which falls during the time period that travel has been restricted. Jackie Olson, County Auditor, also has training at the end of this week with information about COVID-19 reimbursements as well as training for budgeting. Commissioners told Mrs. Olson she probably needs to go ahead and attend her training and they will look at dropping the travel restriction during their Special session on June 17, 2020.

Jackie Olson, County Auditor, attached updated information as of May 31, 2020 for Airport Revenues & Expenditures, Echols Tower Lease Revenues & Expenditures and Annual Maintenance Package – Radio System Revenues & Expenditures. No action needed.

There were no Roadway Maintenance updates from Brian Klinksiek, County Road Administrator.

A motion was made by Commissioner Long and seconded by Commissioner Cline to put a possible County Sales Tax Revenue in Unincorporated Areas, County Assistance District on the November ballot as presented by Commissioner Long. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

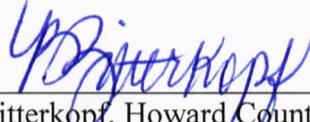
A motion was made by Commissioner Long and seconded by Commissioner Cline to pass the Easement & Right of Way for Oncor to install 300 feet of power lines on the South West Corner of the Old Airport Property as presented by Commissioner Cline. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to approve the County Clerk Monthly Report for May 2020 as presented by Brent Zitterkopf, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to adjourn @ 4:06 PM. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

STATE OF TEXAS
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for June 8, 2020.



Brent Zitterkopf, Howard County Clerk
Clerk of the Commissioners Court
Howard County, Texas

